



## RISK ASSESSMENT FOR SPORTS (ONSITE)

### PLANNING

Pre-event planning will include the following and will be confirmed in advance of an activity

1. Staff are familiar with the RAs the activity, location onsite and any risks inherent in the activity?
2. The Organiser has considered any RAs available from the location and passed on any relevant information to all relevant staff.
3. Students are advised on appropriate general behaviours: being respectful, behaving in a safe way, being considerate when taking photos etc, not eating or drinking.

Brief Description of Activity:			Assessors			Date		
Sports (onsite)								
<b>Hazard:</b> <i>List what could cause harm from this activity</i>	<b>Persons at Risk:</b> <i>List who might be harmed e.g. staff, students, visitors</i>	<b>Risk Factor:</b> <i>For each hazard, decide level of risk as if you were to do the activity without controls</i>	<b>Control Measures Required:</b> <i>For each hazard list measures you will be taking to minimise the risk identified e.g. appointing incompetent persons, training received, planning and try-outs, use of personal protective equipment.</i>			<b>Residual Risk:</b> <i>For each hazard now decide the residual risk after the control measures are in place</i>		
		<i>Severity</i>	<i>Likelihood</i>	<i>Risk</i>		<i>Severity</i>	<i>Likelihood</i>	<i>Risk</i>
Inadequate staff supervision/ training/ qualifications	Students and Staff	3	2	medium	Residential Manager will ensure that: <ul style="list-style-type: none"> <li>• there is a designated staff member with adequate experience of leading similar groups and activities.</li> </ul>	2	1	low

2 RISK ASSESSMENT FOR SPORTS (ONSITE)

Accidents					<p>This should be someone with specific experience of the activity planned</p> <ul style="list-style-type: none"> <li>• overall staffing supervision ratios will be in accordance with the guidelines for on-site activities to ensure safe supervision of the activity</li> <li>• Staff involved in the activity will remain accessible and available to assist with supervision throughout, including supervision of those not directly involved (e.g. reserves/spectators)</li> <li>• Staff are aware of the basic rules of the game(s)</li> <li>• Staff are made aware of their roles and responsibilities</li> <li>• Staff are made aware of likely hazards and the agreed precautions and control measures</li> <li>• there is an appropriately first aid trained member of staff available, and known to those supervising the activity</li> <li>• that a first aid kit which has been checked and fully stocked is taken out to a central point on the activity site</li> <li>• emergency procedures are discussed and contingencies established to deal with the treatment / transport to hospital of an injured group member</li> </ul>			
Events inadequately planned/ organised/ risk assessed → Accidents	Students and Staff	3	2	medium	<p>Residential Manager will ensure that:</p> <ul style="list-style-type: none"> <li>• this generic risk assessment is read and completed in conjunction with any site specific risk assessments</li> <li>• Staff are fully briefed and prepared to fulfil their supervisory roles and responsibilities e.g. leading the activity, supervising spectators or accompanying sick / injured group members to/in hospital if required.</li> <li>• the surface on which the game(s) will be played is adequate for the purpose</li> <li>• sites with significant hazards (e.g. nearby water, woods , traffic, car parks, barbed wire fences etc) are</li> </ul>	2	1	low

3 RISK ASSESSMENT FOR SPORTS (ONSITE)

					<p>avoided or carefully risk assessed and managed ( a specific risk assessment will be completed that outlines the specific hazards in the area and agreed control measures)</p> <ul style="list-style-type: none"> <li>• students are aware of the boundaries and agree any out of bounds areas so that there is no scope for misinterpretation.</li> </ul>			
<p>Exposure to weather:</p> <p>cold injury heat injury sunburn</p>	Students and Staff	3	2	medium	<ul style="list-style-type: none"> <li>• Ground conditions will be taken into consideration prior to the event, and alternative contingencies will be pre-planned for occasions when the conditions are deemed unsafe or unsuitable</li> <li>• An up-to-date weather forecast will be obtained and plans will be adjusted accordingly. For example, if the weather forecast suggests excessive heat / sun might be a problem, staff will ensure that students have sun hats, sun cream, water / drinks and sufficient rest stops.</li> <li>• Students will be instructed to wear/bring appropriate equipment, clothing and footwear for the prevailing weather/ground conditions</li> <li>• Plans will be in place for students who arrive with unsuitable clothes or equipment (i.e. check this before playing).Remember students in this position must be supervised.</li> </ul>	2	1	low
Collisions, falls, slips injury	Students and Staff	3	2	medium	<p>Staff will ensure that:</p> <ul style="list-style-type: none"> <li>• the playing surface/nets/posts/markers etc. are in a satisfactory condition and are set up appropriately.</li> <li>• all other equipment that is provided is safe and suitable</li> <li>• all obvious hazardous obstacles/objects are either cleared from the playing area or are suitably protected</li> </ul>	2	1	low

4 RISK ASSESSMENT FOR SPORTS (ONSITE)

					<ul style="list-style-type: none"> <li>• the ground conditions and playing surface are suitable (e.g. no ice/hard frost/rocks/broken glass)</li> <li>• A qualified first aider is available on site at all times activities are taken place</li> <li>• First aid kits are replenished if/when used</li> </ul>			
Assault/Aggressive behaviour injury	Students and Staff	3	2	medium	<p>Staff will ensure, as far as possible, that:</p> <ul style="list-style-type: none"> <li>• players are clearly briefed regarding expected behaviour and of the sanctions / response for unacceptable behaviour</li> <li>• prompt action is taken by staff (e.g. substitute an offending player) if dangerous/aggressive behaviour is shown by players which puts themselves or others at risk of harm</li> <li>• A qualified first aider is available on site at all times activities are taken place</li> <li>• First aid kits are replenished if/when used</li> </ul>	2	1	low
Inadequate emergency procedures illness or injury	Students and Staff	3	2	medium	<ul style="list-style-type: none"> <li>• Staff will be or will have immediate access to a trained first aider</li> <li>• It will be possible to call the emergency services promptly (ie with a mobile phone or the centre phone)</li> <li>• Appropriate medical/special needs information will be available for at risk students (e.g. asthmatics).</li> <li>• All appropriate medical conditions will be disclosed to <u>all relevant staff</u></li> <li>• Necessary arrangements for individual pupils will be made, including individual Risk Assessments and additional staffing measures if required</li> </ul>	2	1	low
Additional hazards?					<ul style="list-style-type: none"> <li>• Additional precautions?</li> </ul>			