



RISK ASSESSMENT FOR TRAVEL ON FOOT (IN TOWNS OR ON COUNTRY ROADS)

Brief Description of Activity: Travel on Foot (in Towns or on Country roads)					Assessors	Date		
Hazard: <i>List what could cause harm from this activity</i>	Persons at Risk: <i>List who might be harmed e.g. staff, students, visitors</i>	Risk Factor: <i>For each hazard, decide level of risk as if you were to do the activity without controls</i>			Control Measures Required: <i>For each hazard list measures you will be taking to minimise the risk identified e.g. appointing incompetent persons, training received, planning and try-outs, use of personal protective equipment.</i>	Residual Risk: <i>For each hazard now decide the residual risk after the control measures are in place</i>		
		<i>Severity</i>	<i>Likelihood</i>	<i>Risk</i>		<i>Severity</i>	<i>Likelihood</i>	<i>Risk</i>
All accidents	Students and Staff	4	2	Medium	This risk assessment will be read and completed in addition to the generic risk assessments “All Educational Visits” and “All Travel” and which give general safety guidance applicable to all visits	2	1	low
Route planning Injury as result of pedestrian	Students and Staff	4	2	Medium	Relevant OXSS Office/ Residential Manager and other staff will have prior knowledge of the route in order to identify hazards and choose appropriate and safe walking route. This information will be passed to the students and staff	2	1	low

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collision with vehicle					<ul style="list-style-type: none"> • The route will be planned to avoid fast or dangerous junctions or sections of road • Staff will be prepared to alter route or abandon visit if road/weather conditions are considered unsafe (e.g. road works or unsafe pavements) • Students will be briefed to remain on pavements unless instructed otherwise • Students will be briefed regarding hazards and behaviour required • The planned route will have wide pavements • The planned route will cross roads only at designated crossing points or at specified "low risk" locations • All journeys, especially road crossings, will be closely supervised by staff • Students will be briefed not to cross roads, unless and until specifically instructed to do so by staff • Staff will be fully briefed with respect to supervisory responsibilities when walking beside and crossing roads • Students will be briefed regarding left-hand traffic and any local traffic rules 			
Crossing roads Injury as result of pedestrian collision with vehicle	Students and Staff	4	2	Medium	<ul style="list-style-type: none"> • Roads will be crossed only at safe locations where visibility is clear and sufficient time is available to cross • A member of staff will be designated and clearly responsible for overseeing the crossing of roads. • All staff will be aware of a variety of different strategies for crossing roads e.g. in a long crocodile line, or small groups, one "wave" at a time • Staff will choose the safest and most appropriate way for the group to cross road • An experienced member of staff will remain in the road signalling traffic to stop whilst students are crossing if it is safe to do so • Whatever happens, the safety of the group and staff is paramount and any choice must take this into account 	2	1	low

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<p>Walking beside roads</p> <p>Injury as result of pedestrian collision with vehicle</p>		4	2	Medium	<ul style="list-style-type: none"> • One staff member will be at the front of the group, one at the back, with other adults positioning themselves alongside the group between the students and the road itself • Walking beside roads with no pavements will be kept to a minimum, and only undertaken if the risk is considered low, and there is no suitable alternative (consideration will be given to factors such as speed and business of traffic, and widths of road and verge) • The group will be instructed to stay together as one group, on one side of the road only • The group will be instructed to walk off the road and on the verge, if at all possible • The group will normally walk on the side of the road facing oncoming traffic, but staff will choose the safest side according to road conditions, width of verge, and visibility of traffic. • Staff will ensure that group members walk in a single file close to roadside • Staff will be positioned at the front and back of the group and will wear bright/OXSS branded clothing • If the pavement is wide enough or the road very quiet, some adults will walk alongside the group, usually on the pavement on the side nearest to the road, but care will be taken • Particular care will be taken around corners, when oncoming traffic may not be visible • If visibility is poor, staff at the front and rear of the group will be positioned at an appropriate distance ahead and behind the group to give prior warning to oncoming vehicles • Staff will warn group members of oncoming traffic and give instructions to the group to move onto the verge if appropriate 	2	1	Low
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Additional hazards?					• Additional precautions?			
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